

Netaji Subhas Eastern Centre Salt Lake City, Sector – III Kolkata – 700 106 Email: <u>rckolkata-sai@nic.in</u>

EMPLOYMENT NOTIFICATION

Applications are invited from Indian Citizens for purely contractual appointment for the post of "Catering Manager" at SAI, NCOE, Salt Lake City, Sector III, Kolkata for 1 (One) year initially, extendable further on satisfactory performance. Details of Qualification, Experience & Monthly Remuneration are given below:-

Name of the Post	Eligibility Criteria	Salary (INR) Per Month	
¢	Degree in any discipline from a recognized University + 1 (one) year Diploma in Hotel Management or Catering Management from a recognized institution.		
	OR		
Catering Manager-1 No.	Graduation in Hotel Management/Catering Management from a recognized institution/university.	Between Rs. 30,000/- to Rs. 50,000/-	
	Experience: 03 (Three) years' experience in the relevant field after obtaining the above-mentioned qualifications.		

How to apply: Candidates satisfying all the conditions of eligibility shall submit their application in the enclosed format (Annexure-1) with self-attested copies of all the relevant documents, i.e., proof of age, educational qualification, professional qualification and experience.

Last date & time for receipt of Application in all respects - 28th February, 2022.

Application addressing the Regional Director In-charge, SAI, NSEC, Kolkata should be sent with a cover letter enclosed, with the superscription "Application for the post of Catering Manager" to the email address – rckolkata-sai@nic.in

Note: Decision of Regional Director In-charge, SAI, NSEC, Kolkata in all matters would be final. Incomplete or late applications will be summarily rejected.

APPLICATION FORM

1. Post Applied For:

- 2. Name of the Candidate:
- 3. Father's/Husband's Name:
- 4. Date of Birth:
- 5. Gender:
- 6. Category (SC/ST/OBC/Gen):
- 7. Nationality:
- 8. Permanent-Address:
- 9. Address for Communication:
- 10. Mobile number and Email ID:
- 11. Aadhar Number:
- 12. Academic Qualifications:

QUALIFICATION	NAME AND ADDRESS OF COLLEGE/INSTITUTION	TOTAL MARKS	PERCENTAGE	SUBJECT/STREAM

13. Details of Services rendered earlier/Experience in related field: (After basic graduation).

Post/Designation	Name and Address of the Organization	Duration of Tenure		Total Period
		From	То	

Declaration: I solemnly declare that the above statements made by me are correct to the best of my knowledge and belief. I shall abide by the rules and regulation of Sports Authority of India.

Name & Signature of Candidate:

Recent colored Passport Size Photograph

(Annexure-1)